



**Creative Tech Worx (Pty) Ltd**  
Reg: 2012/041361/07

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This PAIA Manual is prepared in accordance with Section 51 of the Promotion of Access to Information Act and Section 17 of the Protection of Personal Information Act (POPIA).

**Information Officer:** Mr E. Coetzer

**Email:** [legal@creativetechworx.com](mailto:legal@creativetechworx.com)

# FORM 2 – REQUEST FOR ACCESS TO RECORD PAIA

This form must be completed to request access to records under the Promotion of Access to Information Act (PAIA).

1. Full Name: \_\_\_\_\_

2. Identity Number: \_\_\_\_\_

3. Email Address: \_\_\_\_\_

4. Postal Address: \_\_\_\_\_

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5. Description of Record Requested: \_\_\_\_\_

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6. Reason for Request: \_\_\_\_\_

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## **FORM 2 – REQUEST FOR ACCESS TO RECORD PAIA**

7. Preferred Method of Access: \_\_\_\_\_

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Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature: \_\_\_\_\_